

U.S. Department of
Homeland Security

United States
Coast Guard



Commanding Officer
United States Coast Guard
National Maritime Center

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16720/4

Mr.
Maritime Institute of Technology
& Graduate Studies
692 Maritime Boulevard
Linthicum Heights, MD 21090

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Dear Mr.

We write in response to your letter of March 27, 2009, requesting renewal of the approval of your 35-hour Ship Construction & Basic Stability course.

The course satisfies applicable requirements, and the following approval is granted subject to the conditions specified below and in Enclosure (1):

Any applicant who has successfully completed your 35-hour Ship Construction & Basic Stability course will satisfy the Ship Construction and Basic Ship Stability training requirements for certification as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC).

1. The instructors approved to teach this course are listed in Enclosure (2). Requests to add additional instructors must be submitted to this office for evaluation and written approval.
2. Your certificate of training must state the name of the course as *35-hour Ship Construction & Basic Stability* and the dates and location at which the training was conducted.
3. This course is approved to be presented at your facility in Linthicum Heights, Maryland. In order to give this course at any other location, you must submit a request to the REC in whose zone the training is to be given at least 21 days in advance.

This approval is effective May 1, 2009, and expires on May 31, 2014. Subsequent five-year renewals may be granted upon a written request to this office made at least 30 days before this approval expires.

Sincerely,

Chief, Mariner Training and Assessment Division
U.S. Coast Guard
By direction

Encl: (1) Terms of Course Approval
(2) Approved Instructors
(3) Certificate of Approval

Copy: REC Baltimore

Terms of Course
Approval
Maritime Institute of Technology & Graduate
Studies
35-hour Ship Construction & Basic
Stability

1. All examinations the student takes to successfully pass the course must be different from any examination he or she has previously taken or did not pass. (46 CPR 11.303(c)).
2. For at least one year after the end of each student's enrollment, you must maintain on file their examinations, a report of practical tests administered, and a record of their classroom attendance. (46 CPR 11.303(d)).
3. Any proposed change to the course, including a change of simulators or training aids, or changes or additions of instructors must be submitted to this office for evaluation and written approval.
(46 CPR 11.303(e)).
4. Any proposed modifications to your approved training facility must be submitted to REC Baltimore.
5. You must allow, at any time, the National Maritime Center, or a designated representative, to:
 - a. Inspect your facilities, equipment and records, including scholastic records;
 - b. Interview and survey students to aid in course evaluation;
 - c. Assign personnel to observe or participate in the course of instruction, with or without prior notification; and,
 - d. Supervise or administer the required examinations or practical demonstrations. (46 CPR 11.303(f)).